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# Table of Contents

<b>myLesley Learning Units</b>	<b>1</b>
Overview	1
Creating a New Learning Unit	1
Adding Content to the Learning Unit	2
Viewing and Navigating the Learning Unit	4

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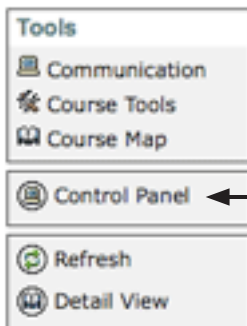
# Learning Units

## OVERVIEW

A learning unit allows you to create a sequential series of instruction for the student to follow, mimicking a “slide show view” perspective. With a learning unit, you can add a series of text content, documents and links in a structured path without having to create the navigational structure yourself. It can be set up to be followed in a specific order, or allow the student to jump to different sections using the content button available in the unit.

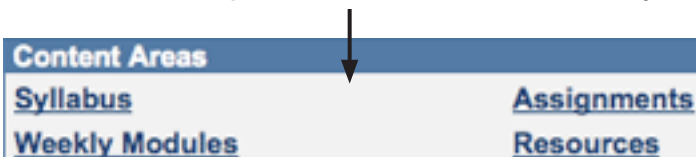
## CREATING A NEW LEARNING UNIT

Announcements  
Syllabus  
Weekly Modules  
Assignments  
Resources  
Faculty

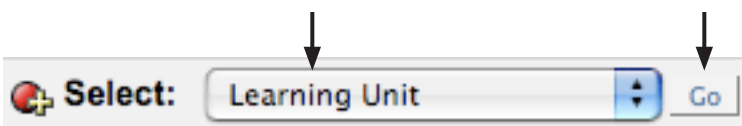


1. In your myLesley course, click on the **Control Panel** link in the navigation area.

2. In the control panel, select the **content area** you want to add a learning unit to.



3. Under the “+Select” menu on the top right side of the page, select **Learning Unit** from the drop down list, and click **Go**.



The “Add Learning Unit” page will appear on screen.

4. Under section 1, “Learning Unit Information,” enter in a **Name** for the learning unit, and type in a description in the text box.

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## Learning Units (continued)

5. Under section 2, "Options," you have the options to:

2 Options	
Make the content available	<input checked="" type="radio"/> Yes <input type="radio"/> No ← Make the content available
Enforce sequential viewing of the Learning Unit?	<input type="radio"/> Yes <input checked="" type="radio"/> No ← Enforce sequential viewing (view items in the order listed)
Open in new window	<input type="radio"/> Yes <input checked="" type="radio"/> No ← Open in a new window
Track number of views	<input type="radio"/> Yes <input checked="" type="radio"/> No ← and track the number of views

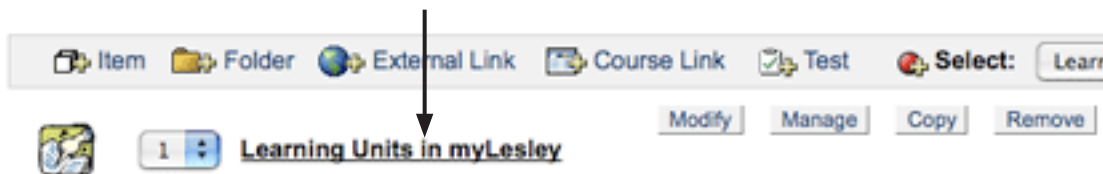
You can also select specific dates/times to release and/or hide the learning unit from the students view.

6. Click **Submit** to finish, and click **OK** to return to the content area.

The learning unit shell will now be visible in the content area. Once you have created the learning unit, you can begin to add content into it.

### ADDING CONTENT TO THE LEARNING UNIT

1. To begin adding content to the learning unit, click on the learning unit title link.



The blank learning unit will appear on screen.



You can add content items and assignments, external web links and files to the learning unit. The items can be viewed in sequence or at the student's preference, depending on the option you selected when creating the learning unit.

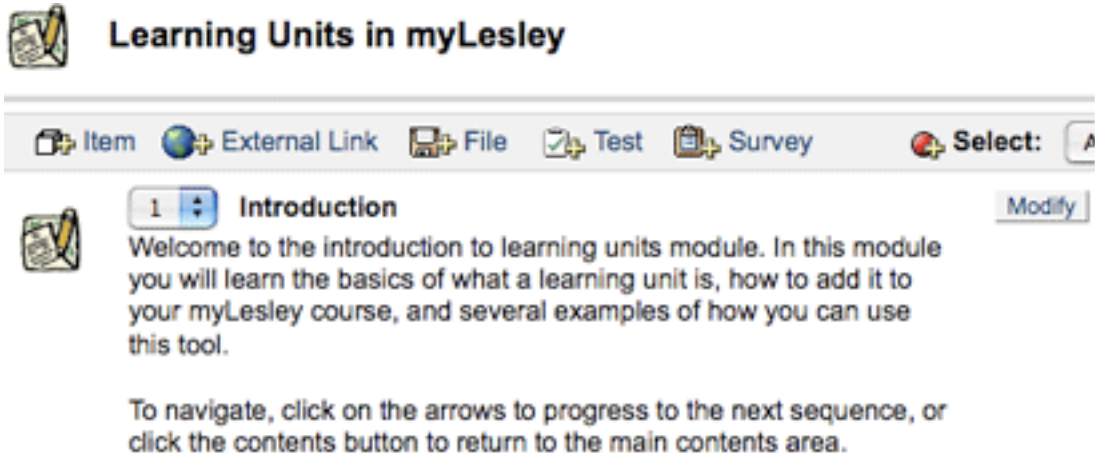
2. Click the **+Item** button. 



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## Learning Units (continued)

The first content item in the learning unit will be visible on screen.



**Learning Units in myLesley**

Item External Link File Test Survey Select: A

1 Introduction [Modify](#)

Welcome to the introduction to learning units module. In this module you will learn the basics of what a learning unit is, how to add it to your myLesley course, and several examples of how you can use this tool.

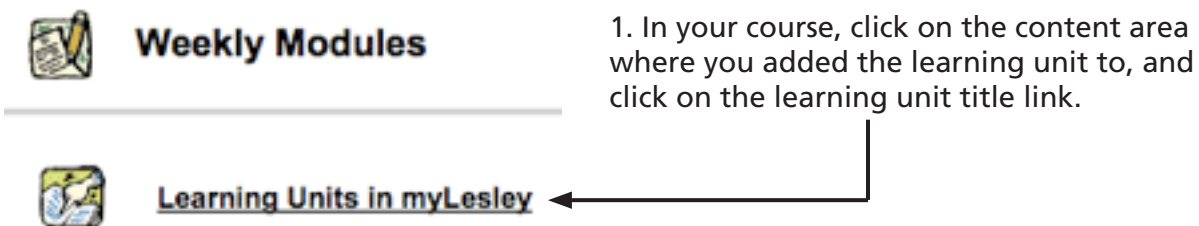
To navigate, click on the arrows to progress to the next sequence, or click the contents button to return to the main contents area.

Continue to add content to the learning unit with the “Add Item” tool.

### VIEWING AND NAVIGATING THE LEARNING UNIT

Once you have finished adding content into the learning unit, you can view it from the student perspective by going to the main course area.

[DEMO COURSE \(DEMO COURSE\)](#) > WEEKLY MODULES

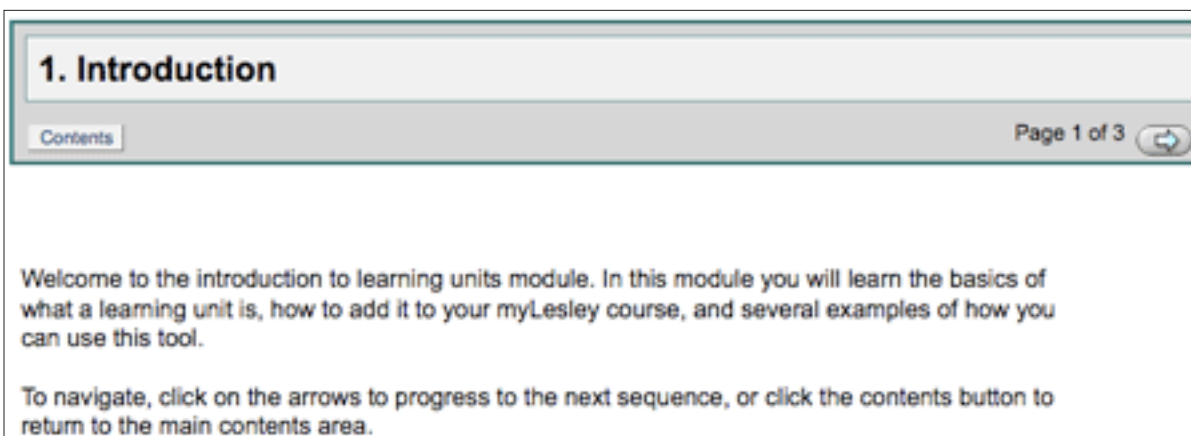


**Weekly Modules**

1. In your course, click on the content area where you added the learning unit to, and click on the learning unit title link.

[Learning Units in myLesley](#)

The learning unit will appear on your screen as the student would see it:



**1. Introduction**

Contents Page 1 of 3

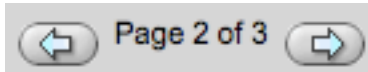
Welcome to the introduction to learning units module. In this module you will learn the basics of what a learning unit is, how to add it to your myLesley course, and several examples of how you can use this tool.

To navigate, click on the arrows to progress to the next sequence, or click the contents button to return to the main contents area.

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## Learning Units (continued)

2. To navigate through the learning unit, click the arrow buttons on the right side of the header to move to the next or previous content item.



3. To view the contents in the learning unit, click the **Contents** button on the left side of the header.



This will give you a list of each item in the learning unit. Click on a title to go to that specific part of the unit.

If you selected to enforce sequential viewing of the content when setting up the learning unit, each item will appear as text and not as a clickable link.

4. To continue adding content to the learning unit, or to edit an existing item, click the **Edit View** button at the top right side of the screen, or return to the content area through the **Control Panel**.