

Google Reader Quick Start Guide

www.google.com/reader



Google Reader gives you a method to view post from any blogs you choose to follow in an easy and organized way.

Setting Up Google Reader

1. Go to the Google homepage at www.google.com and sign in using your Google Account.
2. In the top left corner of your Google homepage, click more, and select Reader from the drop down list.

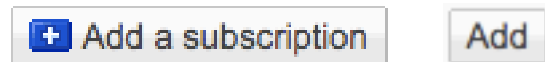


Google Reader will be visible on your screen.

Welcome to Google Reader

Add Blogs by Searching

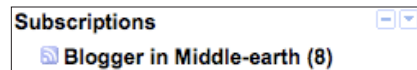
1. In Google Reader, click the **Add a subscription** button on the top left side of the page. In the text box that appears, type in the name of the blog and click **Add**.



2. Several matching feeds will appear in the right Reader window. Find the blog in the list, and click **Subscribe**.



The Blog will appear in your "Subscriptions" list on the left. When you click on the title the posts for that blog will be visible in your right side Reader window.



You can also copy and paste the blog URL link into the "Add a subscription" text box to add the blog to your list.

Add Blogs While Reading

While visiting a blog, you may want to add it to your Reader by subscribing to it.

1. On the blog page, look for a "Subscribe to" section for the blog posts or an "RSS Feeds" button, and click on it.



2. In the page that appears, click the "Add to Google" option, and click "Add to Google Reader."



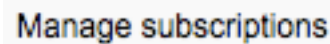
Your Google Reader page will appear on screen with the new blog listed in your subscriptions area.

Managing Subscriptions

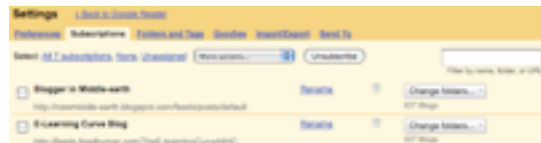
1. In the Subscriptions area, click on the drop down arrow to the right of "Subscriptions,"



and select **Manage Subscriptions** from the list.



The "Subscriptions" Settings page will allow you to manage your subscriptions, including renaming/deleting subscriptions, organize subscriptions into folders, and set folder preferences.



Google Reader Resources and Support

- Google Reader Help Area: <http://www.google.com/support/reader/>
- Google Reader Help Videos: <http://www.youtube.com/GoogleReaderHelp#p/u>
- Google Reader in Plain English Video: <http://www.commoncraft.com/custom-video-google-reader-plain-english>