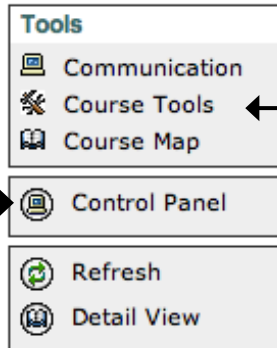


Downloading Files from the Digital Dropbox

Faculty:

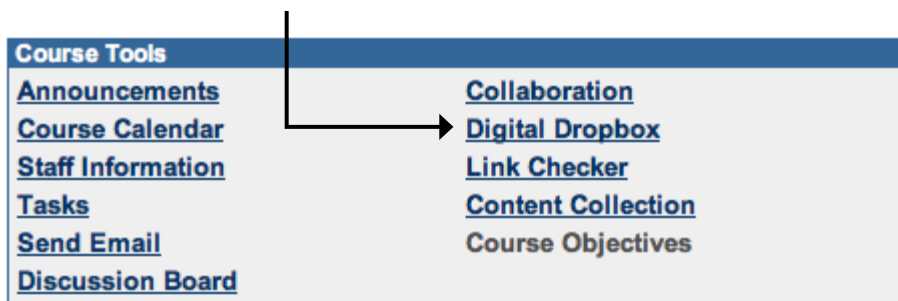
1. Click on the **Control Panel** in the course menu.



Students:

1. Click on the **Course Tools** in the course menu.

2. Click on **Digital Dropbox** in the Course Tools area.



3. Click on the name of the file you wish to download.



4. Click **OK** to download the file to your desktop.