

Atomic Learning

OVERVIEW

Atomic Learning provides training on over 110 of the most commonly used software applications, such as Microsoft Office, Adobe Creative Suite, Blogger, VoiceThread, Blackboard and much more. Each application is broken down into manageable tasks with explanations given in a one-to-three minute tutorial.

ACCESSING ATOMIC LEARNING

1. Login to myLesley with your Lesley username and password. Please note that **Firefox** is the required browser for myLesley and accessing Atomic Learning successfully.

2. Once logged in, click on the **my services** tab.



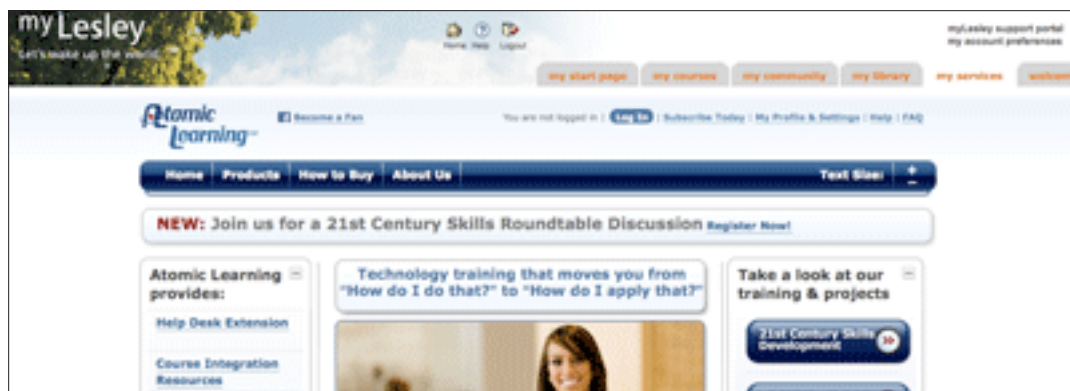
The “my services” page will appear on screen.

3. Locate the “Services Info Bulletin” module on this page. It will say “Services Info Bulletin for Faculty, Staff or Student,” depending on your role at Lesley.



4. Click the “Atomic Learning Online Training...” link located in the module.

The Atomic Learning homepage will appear in the myLesley window.



Atomic Learning (continued)

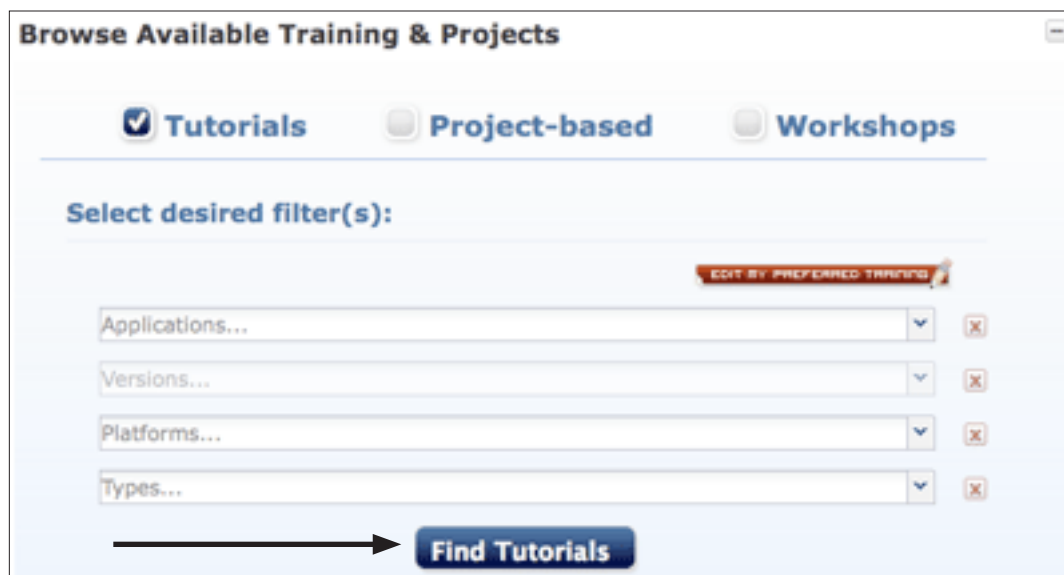
GETTING STARTED

1. To orient yourself to the Atomic Learning site, we recommend that you click and view the **Guide to getting Started with Atomic Learning** tutorial available on the left side column under “Getting Started Tips.”

If you prefer, go straight to browsing through the available training resources by clicking on **Home**, and selecting **Browse Available Training & Projects** from the drop down menu.



2. To search and view the available tutorials, under “Browse Available Training & Projects” in the center of the Atomic Learning homepage, click on any of the drop down menus under “Select desired filter(s)” to choose an application and click **Find Tutorials**.



If you have questions about Atomic Learning, please contact eLearning and Instructional Support at 617-349-8770, or email eLIS@lesley.edu.

For technical issues accessing Atomic Learning, please contact the myLesley support number at 1-888-mylesley.