
How to Add Your Syllabus

ADD A SYLLABUS

1. Choose **Syllabus** from the main course menu.



2. Choose **Edit View**



3. Choose **+Item** from menu.

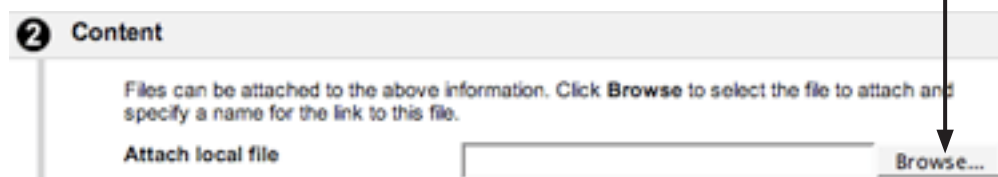


The Add Item page will appear on screen.

4. Under "Content Information," type in a name for the syllabus.



5. In the "Content" area, click on **Browse** next to Attach local file.



Locate the syllabus file on your computer, and click **Open**.

6. Click **Submit** to finish.