

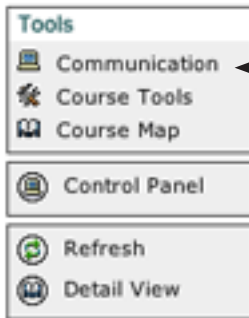
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# Accessing the Course Roster

Faculty see their course 12 weeks prior to the start date. Students registered in the course are visible 8 weeks prior to the start date.

To view information about students in your course before the 8 week window, go to [www.lesley.edu/lois](http://www.lesley.edu/lois)

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1. Click on **Communication** in the Tools menu



[Roster](#)

2. Click on **Roster**

3. Click on **Search** to view a list of students registered for the course.



The results list will show the name and email of all students registered for the course. The roster is also where you can view the students course homepage when they are created in the course.

For questions regarding student enrollment in a myLesley course, please contact the Registrar's Office at [registrar@lesley.edu](mailto:registrar@lesley.edu), 617-349-8740.