



# REGISTRATION FORM

Office of the University Registrar

**Walk-in:**  
University Hall 3rd floor  
1815 Massachusetts Ave  
Cambridge, MA

**Mail-in:**  
29 Everett Street  
Cambridge, MA  
02138-2790

**Contact:**  
registrar@lesley.edu  
Phone: 617.349.8740  
Fax: 617.349.8717

Academic year: \_\_\_\_\_

**Term:**  Fall (on-campus)  Fall Term 1  Fall term 2  January/Spring (on-campus)  Spring term 1  Spring term 2  Summer (on-campus)  Summer term 1  Summer term 2  
 Check if new address/phone below **Date of birth (MM/DD/YYYY):** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  Female  Male  
**Name (print):** \_\_\_\_\_ **SS# or Lesley student ID#:** \_\_\_\_\_  
First Last Mid  
**Preferred Address:** \_\_\_\_\_  
Street/Box # City State Zip  
**Phone:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
Home cell

<p><b>Check appropriate box:</b></p> <p> <input type="checkbox"/> Graduate School of Arts and Social Sciences (GSASS) <input type="checkbox"/> College of Art and Design (LUCAD)  <input type="checkbox"/> Graduate School of Education (GSOE) <input type="checkbox"/> College of Liberal Arts and Science (CLAS)  <input type="checkbox"/> Continuing Education (CE) <input type="checkbox"/> Center for the Adult Learner (LCAL)         </p>	<p><b>For required government reporting; please answer the following two questions:</b></p> <p>1) Do you consider yourself to be Hispanic or Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2) In addition, select one or more of the following racial categories to describe yourself:</p> <p> <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American  <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White (including Middle Eastern)         </p>
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	Subject	Course#	Section#	Title	Creds	Faculty	Audit?	Fees	Tuition	Subtotal
<i>ex:</i>	<i>EEDUC</i>	<i>5104</i>	<i>01</i>	<i>Literature for Children &amp; Young Adults</i>	<i>3</i>	<i>John Doe</i>	<i>No</i>			
1										
2										
3										
4										
5										

**Please Note**

- ◆ **Non-attendance does not constitute official withdrawal from the university or from a course(s).**
- ◆ I understand that my tuition bill will be sent to me electronically, and that I must log on to my LOIS account to view and pay my bill.
- ◆ I understand that by signing I agree to pay all tuition and fees associated with the course(s) in which I am registering. I have read and understand Lesley University's refund policy (*see www.lesley.edu/studentaccounts*), and am subject to the university's policies, terms, and conditions.
- ◆ There is no retroactive registration at Lesley University. Registration may be revoked if payment is not received by published deadlines (*see www.lesley.edu/studentaccounts*). We reserve the right to report and retrieve any credit bureau information concerning your financial obligations to Lesley University.

Check here if you have been awarded financial aid this semester.

Registration fee → \_\_\_\_\_

Total → \_\_\_\_\_

**Student Signature (required)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Advisor Signature (required for CLAS, LCAL, LUCAD)** \_\_\_\_\_ **Date** \_\_\_\_\_

Registrar's office use only:

Date received \_\_\_\_\_

Date processed \_\_\_\_\_

Initials \_\_\_\_\_