



Last Name (Please Print) First Name Middle Initial

OR XXX-XX-_____
Lesley ID# Last 4 digits of Social Security Number

Email Address

Phone Number (include area code)

Loan Adjustment Request

Financial aid must be equally divided among all semesters of enrollment. We encourage you to complete this form if your enrollment plans do not include all semesters listed on your Financial Aid Award Letter.

Instructions:

-Place a check mark next to the option that you prefer and submit the form (see instructions below);

OR

-Type the option you prefer in an email to sfs@lesley.edu.

Option 1: I only plan to enroll in the fall 2016 semester and:

- a) Award me the maximum amount I can receive based on _____ # of credits.
- b) Reduce the total amount I am borrowing to \$_____ (specify a dollar amount).

Option 2: I only plan to enroll in the fall 2016 and spring 2017 semesters and:

- a) Reallocate my summer financial aid to the fall 2016 and spring 2017 semesters.
- b) Cancel my summer financial aid and leave the original amounts for the fall 2016 and spring 2017 semesters in place.
- c) Cancel my summer financial aid and reduce the total amount I am borrowing for the fall 2016 and spring 2017 semesters to \$_____ (specify a dollar amount).

Option 3: I only plan to enroll in the spring 2017 semester and:

- a) Reallocate my summer financial aid to the spring 2017 semester.
- b) Cancel my summer financial aid and leave the original amount for the spring 2017 semester in place.
- c) Cancel my summer financial aid and reduce the total amount I am borrowing for the spring 2017 semester to \$_____ (specify a dollar amount).

Student's Signature

Today's Date

If you choose to submit this form instead of placing your request in an email, you may scan and email the completed form to sfs@lesley.edu, fax it to 617.349.8667, or mail it to:

Lesley University
Financial Aid Office
29 Everett Street
Cambridge, MA 02138-2790

Upon receipt, your financial aid award will be revised within 7-10 business days. Once the revision has been made, an email will be sent to your Lesley email address stating that the revised award is viewable on your LOIS account (www.lesley.edu/LOIS). A Revised Financial Aid Award Letter will be also mailed to your home address.

Questions? Call us at 617.349.8760 (toll-free 800.999.1959, ext. 8760) or send an email to sfs@lesley.edu.